**Level 2 Cohort 19**

**Tuesday, April 30, 2013**

**Intended Outcomes of Today’s Learning:**

* Continue to build our leadership skills
* Understand how to create a data driven system in the school, the purpose of an SBLT, and the characteristics of successful data systems and SBLTs
* Understand how to create a school system for effective use of data that improves teaching and learning
* Draft a building a plan

**Leadership Standard Focus:**

* Standard 3
  + b. Engages in data analysis for instructional planning and improvement
* Standard 6
  + b .Uses critical thinking and problem solving techniques to define problems and identify solutions

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| **What?** | **So What? & Now What?** |
| **Description:** What did we do? | **Interpretation:** What was significant to me? Why?  **Application:** How might I use this in my school? As a principal? |
| **3:00-3:05**  **Opening Moves**  Welcome  Frame of the meeting   * Agenda * Intended Outcomes * Review Ground Rules |  |
| **3:05-3:30**  **Warm Up**  Facilitators: Tracie Bergman, Tammy Keiper  **Reflection:** How and when could I use this activity as a principal? |  |
| **3:30-5:00** Planning: Creating Systems to Use  Data to Improve Learning  Presenters:  Phoenicia Wright  Emily Pedlow  Lenethe Walker  Karalia Baldwin |  |
| **5:00-5:20 Reflect and Plan**   * + - * Journal reflection   + Drafting a plan     - Needs analysis     - System components |  |
| **5:20-5:55 Review of Level 2 Program &**  **Requirements**   * Portfolio * Project |  |
| **5:55-6:00**  **Closing Moves & Announcements**  **Intended Outcomes**  **Reflection**  What have I learned about myself and my leadership today? What is one thing I commit to continue to develop in my interpersonal skills as an administrator?  Review of intended outcomes  Open |  |

**Next meeting:** **Tuesday,** May 20, 2013

Working Norms

* Maintain a climate of trust, honesty, respect and acceptance
* Be active listeners –
  + No side conversations
  + ELMO – Enough, let’s move on
* Vegas Rules – What is said here stays here, what is learned leaves
* Punctuality to meetings and within meetings
* Be prepared and engaged
* Remain positive – focus on what we can control
* Give constructive criticism – stuff not fluff
* Have fun
* Be aware of learning styles of others
* Be flexible
* Have clear expectations –
  + With alignment of learning goals with expectations
  + What we are doing and why we are doing it.