**Level 2 Cohort 19**

**Tuesday, April 30, 2013**

**Intended Outcomes of Today’s Learning:**

* Continue to build our leadership skills
* Understand how to create a data driven system in the school, the purpose of an SBLT, and the characteristics of successful data systems and SBLTs
* Understand how to create a school system for effective use of data that improves teaching and learning
* Draft a building a plan

**Leadership Standard Focus:**

* Standard 3
	+ b. Engages in data analysis for instructional planning and improvement
* Standard 6
	+ b .Uses critical thinking and problem solving techniques to define problems and identify solutions

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| **What?** | **So What? & Now What?** |
| **Description:** What did we do? | **Interpretation:** What was significant to me? Why? **Application:** How might I use this in my school? As a principal?  |
| **3:00-3:05****Opening Moves** WelcomeFrame of the meeting* Agenda
* Intended Outcomes
* Review Ground Rules
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| **3:05-3:30****Warm Up** Facilitators: Tracie Bergman, Tammy Keiper **Reflection:** How and when could I use this activity as a principal?  |  |
| **3:30-5:00** Planning: Creating Systems to Use  Data to Improve Learning Presenters: Phoenicia Wright Emily Pedlow Lenethe Walker Karalia Baldwin |  |
| **5:00-5:20 Reflect and Plan*** + - * Journal reflection
	+ Drafting a plan
		- Needs analysis
		- System components
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| **5:20-5:55 Review of Level 2 Program &** **Requirements*** Portfolio
* Project
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| **5:55-6:00****Closing Moves & Announcements****Intended Outcomes** **Reflection** What have I learned about myself and my leadership today? What is one thing I commit to continue to develop in my interpersonal skills as an administrator?Review of intended outcomes Open |  |

**Next meeting:** **Tuesday,** May 20, 2013

Working Norms

* Maintain a climate of trust, honesty, respect and acceptance
* Be active listeners –
	+ No side conversations
	+ ELMO – Enough, let’s move on
* Vegas Rules – What is said here stays here, what is learned leaves
* Punctuality to meetings and within meetings
* Be prepared and engaged
* Remain positive – focus on what we can control
* Give constructive criticism – stuff not fluff
* Have fun
* Be aware of learning styles of others
* Be flexible
* Have clear expectations –
	+ With alignment of learning goals with expectations
	+ What we are doing and why we are doing it.